

# Document Plus Technologies

The Transformation of Information

THE NEWSROOM

**FEATURED TOPIC – USING HEALTH QUESTIONNAIRE #3 (HQ3)  
RE-EVALUATION  
(See details below)**



APR-JUN 2009

2009 TRAINING DATES NOW AVAILABLE!  
SEE SCHEDULE BELOW TO FIND A LOCATION NEAR YOU!  
By Phone: 1-800-642-0600, Sandy or Melanie/ E-mail: [training@docplus.net](mailto:training@docplus.net)

- Are you concerned about Medicare audits?
- Do you want to make sure cases are being documented properly?
- Would you like to save time and improve office flow?

## Register for an upcoming Office Training Workshop

You pay only \$149 for your entire office!

Just for attending and completing the workshop your office will receive a \$250 credit to use toward the purchase of forms

You will learn....

- Time Saving Intake Procedures
- How to properly document Medicare, PI, and Auto Accident cases
- Ways to optimize your Daily Note/Travel Card System
- How to use documentation to build your practice
- Customize the Document Plus system to your office

### 2009 Schedule

Denver, CO – April 4	Newark, NJ – October 3
Chicago, IL – April 25	Dallas, TX – October 10
St. Louis, MO – May 16	Louisville, KY – October 17
Los Angeles, CA – May 30	Portland, OR – October 24
Pittsburgh, PA – August 8	Atlanta, GA – October 31
Chicago, IL – Sept. 12	Phoenix, AZ – November 7
Minneapolis, MN – Sept. 19	Napa, CA – November 14
Kansas City, KS – Sept. 26	San Diego, CA – December 5

## RE-EVALUATION

Though many of you realize the importance of updating the patient complaints upon re-evaluation you may have a hard time presenting your patient with an entire Health Questionnaire each time you do a re-evaluation.

Now, when the patient complaints are the ONLY thing to change (e.g. The patient has not been into the office for a few months and is coming in with a new complaint but the original history remains the same), you can easily update and amend the patient's history on re-evaluation using ONLY pages 1&2 of the HQ3 form.

This is how it works:

- 1) Separate the pages of a Health Questionnaire 3 form and have your patient complete pg. 1 & 2.
- 2) Make sure "Re-Evaluation" is marked.
- 3) Scan HQ3 pages 1&2 and click "Documents" below or press the "Enter" key.
- 4) A "Warning" screen will appear letting you know that "Sheet 2" is missing.
- 5) From the options at the bottom of that screen, select "Ignore Sheet".
- 6) The "Forms Available" screen will appear. Make sure the "HQR" you just scanned is marked with an asterisk under the "Active" heading and click "OK".
- 7) The UPDATED information has been merged with the history from the patient's INITIAL Health Questionnaire and can be accessed by generating the "Re-Eval Patient History Summary" in the "Generate Documents" screen for that patient.

**SPECIAL!** Purchase 2 packs of HQ3 forms in the month of **MAY** and receive **FREE SHIPPING** on your entire order.

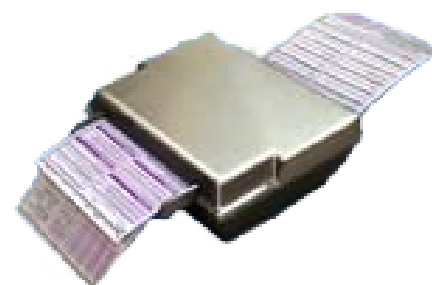
Please contact our training department with any questions you may have. 1-800-642-0600 / Sandy or Melanie

- **Medicare Compliance** - The DN3c makes it easier to meet the [Medicare Documentation Requirements for Subsequent Visits](#).
- **P.A.R.T. for Medicare** - Includes areas to document [P.A.R.T.](#)
- **Transfer Charges** to an interfaced Practice Management Software automatically.
- **Include the Pain Diagram and Patient Signature/Date** in your Daily SOAP Note. (USB scanner only)
- **Customizable** - Customize the form to suit your practice and specific treatment styles.
- **Travel Card feature** allows you to print vital information from previous visits onto the DN3 form for the current visit.

[Preview Form](#)

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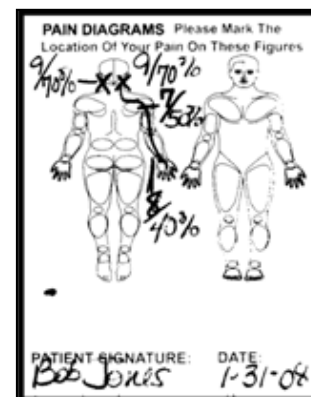
WHAT'S NEW AT DOCUMENT PLUS?



**SPECIAL UPGRADE  
PRICING  
For Existing Users!**

New Scanner Features:

- Include the Pain Diagram, patient signature, and date in your Daily Notes.



- Scan and convert images and medical records into an electronic file in seconds.

- USB Connection
- Compact size

To upgrade your scanner or to speak with a Document Plus representative regarding questions or pricing,

E-mail [sales@docplus.net](mailto:sales@docplus.net) or call 800-642-0600.

Are you still manually entering charges for your services?

Document Plus can interface with a number of different Practice Management Systems to make data transfer easier and faster.

You may already have a compatible Practice Management System.

**Click Here to find out.** If you have questions regarding setting up an interface please contact technical support at 800-642-0600.

For Technical Assistance please call 800-642-0600. You may also e-mail us at [tech@docplus.net](mailto:tech@docplus.net).

"We couldn't run our office without Document Plus. I highly recommend this system." - Dr. Michael Precure, Alamogordo, NM

"I've been using Document Plus in my office for 6 years. It is unquestionably one of the best things I have done in my practice. It has been the catalyst for our practice becoming more streamlined and has been directly responsible for a significant reduction in human error and employee man hours. I highly recommend it." - Dr. John S. Parker, Irving, TX

The Document Plus EMR system made it easier when 50 new patients were referred to my office from a pain clinic in a single day. Thanks to your system and the quality of reports we send out, patients, attorneys, and medical doctors all refer. - Dr. Royce Jones, Gadsden, AL

Questions or Comments?  
Email us at [customerservice@docplus.net](mailto:customerservice@docplus.net) or call 800-642-0600 to update your contact information. When updating contact information please include doctor's name, phone number, and address.

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